



**Enrolment
Application**



GENAZZANO
FCI COLLEGE

**Inspiring
young
women.**

Student details

Family name	Date of birth
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Given names	Preferred name
<input type="text"/>	<input type="text"/>
Home address	Postcode
<input type="text"/>	<input type="text"/>
Country of birth	Is the child of Aboriginal or Torres Strait Islander descent?
<input type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Citizenship status	Visa number
<input type="text"/>	<input type="text"/>
Primary citizen country	Date of daughter's first day in an Australian school <i>(If not born in Australia)</i>
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Religion	Parish name/location
<input type="text"/>	<input type="text"/>
Date of Baptism	Date of first Reconciliation
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Date of first Communion	Date of Confirmation
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Requested year level of entry	Year of entry
<input type="text"/>	<input type="text"/>
Current school	Current year level
<input type="text"/>	<input type="text"/> Day student P-12 <input type="checkbox"/> Boarder 9-12 <input type="checkbox"/>
Does your child have any special additional needs:	
<input type="text"/>	
<input type="text"/>	

Parent/Guardian details

Father/Guardian

Surname	Title
<input type="text"/>	<input type="text"/>
Given names	
<input type="text"/>	
Street name	
<input type="text"/>	
Postal address	Postcode
<input type="text"/>	<input type="text"/>
Telephone	
(H) <input type="text"/>	(B) <input type="text"/>
Mobile	
<input type="text"/>	
Email	
<input type="text"/>	
Occupation	Employer
<input type="text"/>	<input type="text"/>
If Guardian, what relation to student:	
<input type="text"/>	

Mother/Guardian

Surname	Title
<input type="text"/>	<input type="text"/>
Given names	
<input type="text"/>	
Street name	
<input type="text"/>	
Postal address	Postcode
<input type="text"/>	<input type="text"/>
Telephone	
(H) <input type="text"/>	(B) <input type="text"/>
Mobile	
<input type="text"/>	
Email	
<input type="text"/>	
Occupation	Employer
<input type="text"/>	<input type="text"/>
If Guardian, what relation to student:	
<input type="text"/>	

The child lives with:

Both parties Mother Father Other

Alumnae (Past Pupil) Information

For mothers and fathers who are past students of an FCJ School or whose family members attended an FCJ School.

Name	Née	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
School attended	Years	
<input type="text"/>	from <input type="text"/>	to <input type="text"/>

Please list other siblings in the family and their ages. If they attend or have attended Genazzano FCJ College, please list current year level or years attended and their House.

Name	Age	Year/s attended	Relationship	House
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other information

There is no obligation to complete this next section however, your answers will assist us in improving our service. Please tick appropriate boxes.

What prompted you to enrol your child at Genazzano?

- Catholic education
- Excellent reputation of the College
- Girls' school
- Continuing the family tradition
- Academic excellence
- Wide range of choices and opportunities

Other - please specify

What brought Genazzano to your attention?

- Family
- Friends
- News items
- Open days/mornings
- Website
- Employer
- Advertisement or promotional material

Other - please specify

Enrolment Criteria

Genazzano FCJ College offers Catholic education to girls in Years Prep-12 (Boarding Years 9-12). As government funding is distributed through the Catholic Education System to Genazzano, priority is given to the daughters of Catholic families.

Other criteria that are considered:

- Close kinship to a Genazzano alumna
- Sibling of a current student
- Date of application
- Willingness to support the Genazzano FCJ College ethos
- Other family connections with the College
- For boarding places, the candidate's social skills, particularly as they relate to communal life away from home.

Documents required

Please provide the following:

- Completed enrolment application form and the non-refundable application fee of \$250 (Both parents/guardians must sign the application form)
- A copy of your daughter's Baptismal Certificate
- A copy of your daughter's Birth Certificate
- A copy of your daughter's most recent school report and any other relevant educational assessment material e.g. NAPLAN test or equivalent
- Students entering the College from overseas must provide a copy of their Australian Residency Visa.

Note: A decision regarding admission will be made after the candidate's file is complete and following an interview with the Principal or member of the Leadership Team.

Collection & Privacy Notice

Genazzano is committed to protecting your privacy and the confidentiality and security of personal information provided by you to us.

The College collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the College. The primary purpose of collecting this information is to enable the School to provide schooling for your daughter.

You have the right to access any such information held by Genazzano which relates to you or your daughter and to correct information which is inaccurate. Access and/or correction enquiries can be made in writing to the Principal, Genazzano FCJ College.

For more information on Genazzano's Privacy Policy, visit our website at www.genazzano.vic.edu.au.

I/we, the undersigned, request enrolment of my/our daughter as a student at Genazzano FCJ College. I/we undertake to abide by College policies and procedures.

Name (please print)	Signature
<input type="text"/>	<input type="text"/>
Name (please print)	Signature
<input type="text"/>	<input type="text"/>
Date	
<input type="text"/> / <input type="text"/> / <input type="text"/>	

Enrolment Steps/Conditions

All Enrolment applications to the College must be completed on this form. A non-refundable Application Fee is payable when the Form is lodged with the College. To validate an application, a copy of the Child's Birth Certificate and Baptism Certificate, together with the Application fee must be lodged at the time of application.

Enrolment applications for Prep to Year 12 are subject to the outcome of an interview conducted by the Principal or nominee. Subject to the Enrolment Policy and position availability, a formal offer of a place will be made. Parents are then required to complete the Acceptance of Offer process and return the Agreement together with the Confirmation Fee to finalise the enrolment. This Acceptance and Agreement will include details of the Business Notice of the College and seek agreement with these conditions, including liability for all tuition fees and charges incurred, and compliance with all policies and procedures of the College that are in place and are subject to change from time to time. The Confirmation of Enrolment process will include payment of a deposit payable in two instalments. This deposit is equivalent to one third of the current tuition fee for the year level into which the student is accepted. A Capital Levy and a subscription for life membership to the Genazzano Alumnae Association is payable upon accepting an offer of enrolment. The second half of the first instalment is due in the first week of October in the year preceding the student's commencement. College Policy requires a minimum of one term's notice of a student's withdrawal.

Payment

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> AMEX (AMEX incurs a 1% surcharge)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Expiry date		
<input type="text"/> / <input type="text"/>		
Name of cardholder	Amount	
<input type="text"/>	<input type="text"/>	
Signature		
<input type="text"/>		

OFFICE USE ONLY

Date of receipt	Year level
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
Enrolment fee paid	Date entered and complete
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signed	
<input type="text"/>	

Please return to:

The Registrar
Genazzano FCJ College
301 Cotham Road Kew 3101

Telephone +613 8862 1000
registrar@genazzano.vic.edu.au
genazzano.vic.edu.au



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