



**GENAZZANO
ALUMNAE**

Annual General Meeting 2018 Minutes

Genazzano Alumnae Association Inc.

Monday 4 June 2018 at 7.00pm

Meeting Open: 7:07pm

Attendees: Catherine ETTY-Leal, Amanda Presta, Sarah Cass, Sophie McGrath, Claire Walpole, Emily Biasotto, Melina Abbey, Karen Jebb, Lucy Cohen, Claire O'Callaghan Julie Chamberlain, Ann Rennie.

Apologies: Sr Maryrose Dennehy fcj, Sr Denise Mulcahy fcj, Concetta Roberts, Cathy Gilbert, Ciara Ooi.

Welcome and Prayer

Conducted by Catherine ETTY-Leal.

Acceptance of 2017 Minutes

Minutes accepted by Amanda Presta and Catherine ETTY-Leal.

President's Report

Shared by Association President, Catherine ETTY-Leal.

Scholarship - The funds of the Association are currently supporting one student who is the recipient of a boarding scholarship. Although the student remains anonymous to the Committee, it is understood that she is progressing well in her studies and her life in the Genazzano community.

The year included the following activities:

- The Genazzano Day Mass and Luncheon on Sunday 29 April 2017;
- The Alumnae Memorial Mass on Sunday 12 November 2017;
- The Outstanding Alumnae Awards Evening on Wednesday 30 August 2017;
- The Alumnae Playgroup held in the Grange Hill hall (2 weekly sessions at full capacity); and
- The October 2017 launch of GenUnite, an online social media alumnae networking platform.

A decision was made in conjunction with Loreto and Sacre Coeur to cancel the GLS breakfast. The cost benefit analysis identified that the event was not cost effective. This decision will be revisited in 2019 with the idea of hosting an evening event in the future.

We thank Lucy Cohen, Amanda Presta and the team in the Development Office for the incredible support for the Alumnae Association in facilitating and supporting activities of the Association.

We thank Karen Jebb, College Principal, and Sr Maryrose fcj who have provided great support for the Association.

Treasurer's Report

Shared by Association Treasurer, Sarah Cass.

In an era of low interest rates, we rely on life membership revenue to fund our expenses including the scholarship, the GenUnite social media platform, catering for social events, gifts and donations, playgroup and administration.

Life membership revenue remains our largest source of income (\$38,400). Our main expenses during 2017 were: our boarding fee scholarship (\$25,612); the launch of GenUnite (\$11,920); and the Playgroup Facilitator fees ((\$4,648). For the second consecutive year, expenses exceeded income. The operating loss was \$10,043.

The second consecutive year of an operating loss is of concern given the Alumnae Association's fiduciary duty to preserve the inherited Alumnae members' funds and use life membership and interest revenue to fund ongoing Association activities. Each year a loss is incurred, results in a depletion of the inherited Alumnae members' funds.

Suggestions for raising more funds for the Association were discussed. Ideas included investing a portion of the members' funds in more high yield investments, requesting donations on reunions and Genazzano Day Mass registration tickets. Lucy Cohen confirmed that this had been attempted and was not found to be successful.

We acknowledge the extensive support provided by the College to the Association in the form of finance administration and Development Office staff assisting with administration of Association activities.

Resolution: Financial Statements were accepted.

Alumnae Relations Manager's Report

Shared by Director of Development, Lucy Cohen.

Reunions: During 2017, a total of 9 reunions were held. College tours were offered prior to milestone gatherings or on request. However, it was noted that 8 of the 9 reunions were held offsite, thus losing a valuable opportunity to promote the College.

2017 Outstanding Alumnae Awards Evening: Award recipient was Dr Sarah McNab (Nunan, 1998) – honoured for her PhD work with the University of Melbourne and Murdoch Children's Research Institute. The evening was presided over by well-known journalist, Kathy Bowlen and was held in the Madeleine Centre on 30 August. It was attended by 90 past and present students, families and members of the wider Genazzano FCJ community.

2017 Alumnae Golf Day: Cathy Gilbert organised the golf day at Greenacres Golf Club on 15 May 2017. Winner was Jane Gorman. Cathy Gilbert will prepare a report for Gen-narrations.

2017 Genazzano Day Mass and Luncheon: Held on 30 April, attended by over 100 alumnae. Mass was said by Father Peter Malone. Lucy Cohen was introduced as the new Director of Development at the luncheon.

2017 Alumnae Memorial Mass: Held on 12 November 2017, paying tribute to 53 loved ones from the Genazzano community who had passed away throughout the year. Mass was said by Father Peter Malone with over 100 members of the College community in attendance.

Communications: During 2017, two editions of the GenNarrations magazine were issued. The first edition highlighted the increasing number of Genazzano students breaking the glass ceiling in the field of engineering. The second edition focussed on Genazzano's commitment to the community and highlighted the career of Outstanding Alumnae Award recipient, Dr Sarah McNab. The magazine distribution was also extended to current parents and guardians of Genazzano students.

Playgroup: The Alumnae Playgroup has expanded to twice weekly sessions and is fully subscribed with 31 families participating. Due to the popularity of the playgroup, the fees were increased to \$50 per family per term. Fees will be revisited and benchmarked against other local playgroups to see whether they can be increased further in future.

Social Media: October 2017 launch of GenUnite, the online social media alumnae networking platform which generates its own newsletter with top line articles showcasing alumnae and student achievements, and College news. This has resulted in the phasing out of the Alumnae facebook page.

Election of Office Bearers and General Committee

Nominations: President – Catherine ETTY-Leal; Vice President – Sophie McGrath; Secretary – Melina Abbey; Treasurer – Sarah Cass; General Office Bearers – Emily Biasotto & Claire Walpole.

Resolution: Nominations were accepted.

Special Business – Constitution Amendments

Shared by Association Treasurer, Sarah Cass.

The Board has proposed the following special business which according to clause 37(1) of the Rules, requires that a special resolution to amend the rules is passed by a majority of not less than three-fourths of the members present and voting at the meeting.

That the Constitution is amended as detailed in the Explanatory Memorandum to ensure it complies with the current legislation and that it appropriately serves the Alumnae Association and its current governance arrangements.

The College Council requested that the Genazzano Alumnae Association Rules be maintained as a stand-alone document in addition to the proposed amended Constitution.

Resolution: Maintain the Genazzano Alumnae Association Rules as a stand-alone document and revise the proposed Constitution for circulation and approval by the Alumnae Association Committee.

Special Business – FCJ Companions in Mission

Shared by Alumnae, Ann Rennie.

Ann spoke about the FCJ Companions in Mission program to raise awareness to alumnae who may be interested in keeping in touch with FCJ and Ignatian charism and the Marie Madeleine d’Houet story. It was suggested that the FCJ Companions in Mission program be promoted on GenUnite. The objective is to reach out to those who have attended Genazzano, recent teachers and staff, and have an affection or affiliation with the sisters and want to keep this link alive by meeting like-minded people who want to support their apostolic work.

Resolution: The FCJ Companions in Mission Program will be promoted on GenUnite.

Special Business – Badge for the Madeleine Centre to commemorate 130 years

Claire O’Callaghan suggested the Alumnae Association fund a badge/sign for the Madeleine Centre to commemorate the 130 year anniversary of the College. It was discussed that the last donation from the Alumnae Association was playground equipment. Other suggestions included a sculpture. It was agreed to obtain quotes and discuss possible funding sources.

Resolution: Quotes would be obtained for a badge/sign for the Madeleine Centre and funding options discussed.

Close

Meeting closed at 8:26pm.