



GENAZZANO
FCJ COLLEGE

FIDELITY, COURAGE & CONFIDENCE

Instrumental Music
Tuition Information
Booklet
2019





Music at Genazzano

The Music Department at Genazzano FCJ College invites you to become part of an enriching and rewarding program that is fundamental to the Genazzano experience.

Genazzano has always had a strong tradition of musical excellence. Through individual training and ensemble playing, students have been known to enjoy and excel not only in music but in many other areas of College life.

Learning an instrument enhances:

- musical and creative skills
- commitment, critical assessment, communication, time management
- significant differences in learning
- enjoyment and achievement.

Future Investment

By starting on an instrument at an early age, students are introduced to a lifelong appreciation and love of music. Music is an integral part of culture, past and present. It helps students understand themselves and relate to others, forging important links between home, school and the wider world. In addition, the accumulation of discipline, passion, perseverance and creativity will give your child the possibility to consider Music Performance as a VCE option.

Parents will be amazed by the progress their daughter(s) make, even after a couple of lessons. An important key to musical success is not only established by private lessons and personal attention from our music staff, but also through disciplined learning and home practice. Another important factor is the group learning approach through ensemble playing (ensembles, bands, orchestra and choir) which challenges the student to rapidly progress and strive for excellence.



Music Tuition

Prep to Year 6

The Best Age to Start Music Tuition

There is no optimum age to commence music tuition; however, the following may act as a guideline for commencing instrumental tuition on an individual basis. Students requesting lessons other than violin, cello and piano prior to Year 4 require a level of physical capability; therefore, requests will be based on an individual assessment by the relevant Head of Department.

Prep to Year 2

Instrumental tuition on an individual basis is available for students in Prep, Year 1 and Year 2 on the following instruments:

- violin
- cello
- piano*

* Students taking piano lessons must have a piano at home on which to practise.

Years 3 to 6

Instrumental tuition on an individual basis is available to students in Years 3 to 6 on the following instruments:

- piano*
- voice (classical)
- voice (contemporary)
- percussion
- drum kit
- violin
- viola
- cello
- double bass
- guitar
- bass guitar
- flute
- clarinet
- oboe
- bassoon
- alto saxophone
- tenor saxophone
- french horn
- trumpet
- trombone
- euphonium
- tuba
- harp

* Students taking piano lessons must have a piano at home on which to practise.

Music Tuition

Years 7 to 12

Instrumental tuition on an individual basis is available to students in Years 7 to 12 on the following instruments:

- piano*
- voice (classical)
- voice (contemporary)
- percussion
- drum kit
- music theory
- violin
- viola
- cello
- double bass
- guitar
- bass guitar
- flute
- clarinet
- oboe
- bassoon
- alto saxophone
- tenor saxophone
- french horn
- trumpet
- trombone
- euphonium
- tuba
- harp

* Students taking piano lessons must have a piano at home on which to practise.

Participation in Ensembles

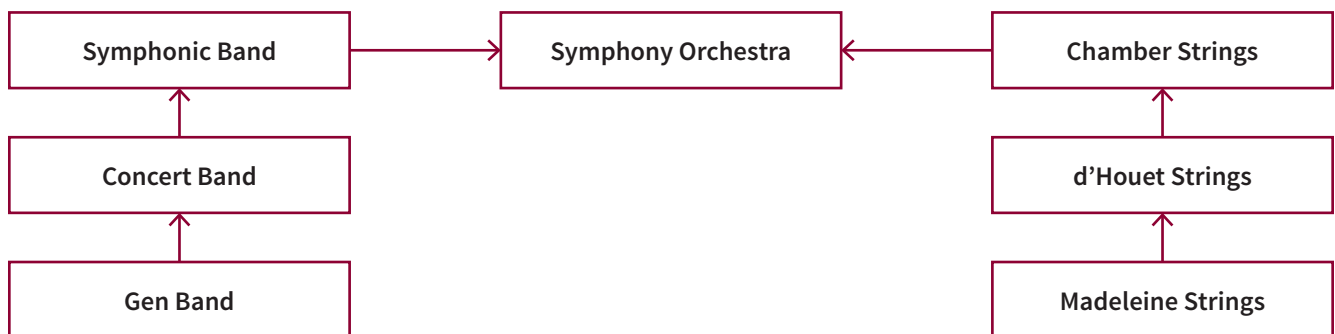
Being a member of an Ensemble develops all areas of musicianship. This is one of the most exciting and important aspects of learning an instrument. Ensemble skills can only be learned in an ensemble, and they're crucial to being a well-rounded musician. There are a wide variety of ensembles available to instrumental music students at Genazzano.

Core Ensembles

It is an expectation that all instrumental students take part in a core ensemble, appropriate to their level of development.

Core ensembles for instrumentalists include:

- Symphony Orchestra
- Chamber Strings
- d'Houet Strings
- Madeleine Strings
- Symphonic Band
- Concert Band
- Gen Band



Core Choirs for Vocalists

- Senior Choir
- Senior Chamber Choir - by invitation
- Year 7 and 8 Choir
- Year 5 and 6 Choir

Students learning the piano are required to join a choir to develop their aural skills, and we encourage other students learning a musical instrument to join a choir also.

Secondary Ensembles

Students are also encouraged to participate in non-core ensembles as determined by Heads of Department, appropriate to their level of development.

- Stage Band
- Big Band
- Junior Big Band
- Soul Band
- Guitar and Contemporary Vocal Ensemble
- Junior Saxophone Ensemble
- Intermediate Saxophone Ensemble
- Senior Saxophone Ensemble
- Jazz Band
- Clarinet Ensemble
- Chamber Wind Quartet
- Chamber Flute Ensemble
- Intermediate Flute Ensemble
- Junior Flute Quartet
- Intermediate Flute Quartet
- Senior Flute Quartet
- da Vinci Strings (Primary)
- da Vinci Strings (Intermediate)
- da Vinci Strings (Advanced)
- da Vinci Lab
- Fanfare Brass - by invitation
- Middle School Brass Ensemble
- Percussion Ensemble
- Marimba Ensemble

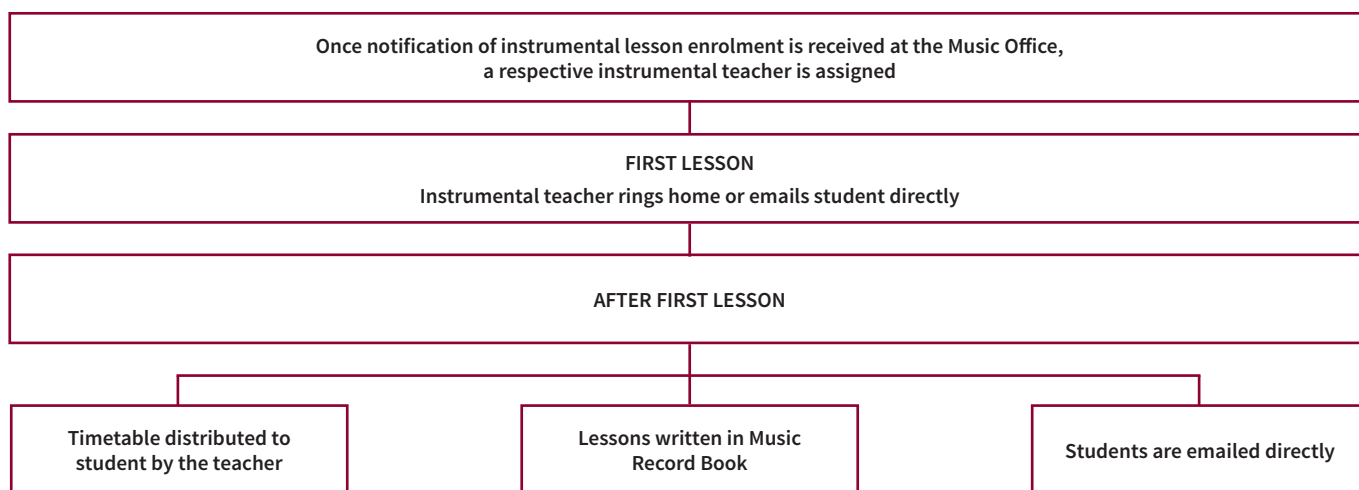


Conditions of Tuition

Commencement of Tuition Procedure

To commence tuition, please complete the Music Tuition Application form and the Hire of Instrument Application form (if applicable). Once forms have been received, parents/guardians will then be contacted with details of the teacher and lesson times. Cancellation of lessons cannot be made once a student has been allocated to a teacher. Please note that in such a case, payment of the full Semester will still apply. It is the responsibility of the parent/guardian to discuss any issues with the Music Department prior to enrolling.

To avoid a conflict of interest, students who learn an instrument outside of the College cannot learn the same one at the College. To do so would hinder the student's musical development.



Termination of Tuition

For the purposes of Music Department planning, if you wish to cancel your daughter's tuition, a letter of notice needs to be provided by the end of term. A 'Notice to Discontinue' form is available from the Music Office and can be found at the back of this booklet.

Please note, fees are payable until the term's conclusion, in which the notice is given and cancelling lessons during the school holidays will incur the full payment of fees for the following term.

It is important for parents of new music student enrolments to be aware that the full semester (16 lessons) fee will be charged regardless of how many lessons are attended.

Continuation of Tuition into the Following School Year

In order to continue the individual instrumental lessons in which your daughter is already enrolled for the next year, you need do nothing. Your enrolment will automatically continue until you send us notification in writing that you wish to cease lessons. This notification to cease lessons must be received by the end of the last week in November.

If you wish to alter the lesson's format in any way, such as to change from 30 minute lessons to 45 minute lessons, you will need to fill out a new Music Tuition Application Form, being sure to tick the box marked altering existing individual lessons (located at the back of this booklet or available from the Music Office). Please note that unless written notice is received by the end of the last week of November (no later), it will be assumed that the student will be continuing lessons for the next academic year.

Timetabling of Tuition

Lessons are taught on the basis of a rotating timetable during school hours. (This applies to all students learning one or more instruments). Each week students are allocated a different time in order to minimise disruption to the same class. Students cannot request a time outside of school hours, recess or lunch as these times are reserved for students doing Units 3 and 4.

Students cannot request that the timetabling of instrumental lessons occurs during core subject lesson times (English, Maths etc.). It is the responsibility of the student to check her music timetable in order to minimise disruption to the same classes/subjects.

Timetables will be provided by the instrumental teacher at the start of every term. If there is a change of lesson time, you will be notified by the teacher of the new time. Please be aware that due to school activities, instrumental music timetables are subject to change at any stage during the term.

Students in Prep to Year 4 will be collected from their Homeroom every week and will return with their instrumental teacher at the end of the lesson. Students in Years 5 to 12 are responsible to make their own way to and from the lesson.

The College has implemented a music lesson scanning system for students in Years 5 to 12. Your child will be advised of this process during her first music lesson. Students who have a lesson before 8.30am are reminded that they need to scan in prior to attending their lesson.

Music Record Book

All students taking instrumental lessons are required to have a Genazzano FCJ College Music Record Book which is available from the Music Office and will be debited to your account.

This will be used for communication between the music teacher and the parent and we would ask that you check and sign this book (for Prep to Year 9 students) at least once a week. We ask your involvement in ensuring you can monitor your daughter's musical journey.

Communication with Instrumental Staff

If you would like to discuss your daughter's progress with an instrumental teacher, please contact the Music Administrator on 8862 1161 and leave your name and contact number. Alternatively, you may contact the teacher by email. The instrumental teacher will then contact you as soon as possible.

If an urgent matter arises, please contact the Music Administrator who will pass on your message as soon as possible.



Cost of Tuition

Fees are outlined in the table below and are based on 32 lessons per year (eight per term).

Lesson	Per Semester	Per Annum
30 minutes	\$860	\$1,720
45 minutes	\$1,260	\$2,520
60 minutes	\$1,710	\$3,420

Change of Lesson Times

Lessons will not be made up if a student:

- misses her lesson through forgetfulness
- misses her lesson through illness/absence or an appointment during school hours
- misses her lesson through an un-notified excursion/incursion or test (unless notification has been given to the teacher at least one week prior to the excursion/incursion or test)
- misses her lesson through the involvement with a co-curricular sporting activity (e.g. GSV, athletics, etc.)
- misses her lesson due to family/private holidays that are taken during the term, of any length of time.

A letter will be sent home outlining the date and time of the missed lesson. Please note that the cost for the missed lessons will not be refunded.

Lessons will be made up if:

- public holidays or student free days occur during the term on the day of the lesson
- the teacher is absent on the day of the lesson
- the teacher was notified in advance (one week) of an excursion/incursion or test (change of lesson time for this reason will occur)
- the student has been ill for a prolonged time (in consultation with the Director of Music).

If a student is absent from school on the day of her lesson, parents are requested to notify the Music Office on 8862 1161, in order to alert the teacher of your child's absence.

Reports, Examinations and Internal Examinations

Each student is given a written report at the end of each semester. External assessment is available to students wishing to enter examinations conducted by the Australian Music Examinations Board (AMEB).

Parents will be notified by their daughter's instrumental teacher about the suitability of such an examination or parents may contact the teacher to discuss this option. Undertaking such an examination requires a clear agreement between the parent, the teacher and the student. A student can only be entered for an AMEB exam at the discretion of the teacher.

The teacher, in consultation with the student, will organise an accompanist and rehearsal times for the examination. Information about accompanying fees and suggested accompanists is available from the Music Administrator. Payment of these fees will appear on your College account. In order for a student to be enrolled in an AMEB exam, parents must sign an AMEB Practical Music Examinations Permission Slip which clearly outlines the cost for the examination and information regarding the accompanist and accompaniment fee. This form will be provided to you via the instrumental teacher. Without this signed agreement, enrolment cannot occur.

Students not wishing to sit an AMEB examination are able to sit an internal assessment. This assessment will be conducted at the discretion of the teacher, in consultation with the parents and students.



Hire of School Instruments

A limited number of brass, woodwind and string instruments are available for hire, with the exception of larger instruments (e.g. piano, drum kit) and electric equipment (e.g. bass guitar and electric guitar).

Instruments are on hire for one year only, after which time students are expected to own their own instrument, except for french horn, bassoon, oboe, tuba, euphonium and double bass, which are available for a period of two years.

The fee for instrument hire is \$320 per semester (\$640 per annum). The College insurance policy covers against loss or accidental damage only. Damage or loss by negligence will not be subject to the insurer's claims process. In the event that the claim is not successful, parents will be required to pay for full replacement of the damaged/lost instrument.

If you wish to hire an instrument, please complete the Hire of Instrument Application Form (located at the back of this booklet) and return it to the Music Office. If you would like to know more about our hire option, please contact the Music Office on 8862 1161.

Music Staff 2019

A complete list of Music Department staff is available on GenConnect.



Music Tuition 2019

Application Form

Please detach and return to the Music Office via Reception or katherine.younane@genazzano.vic.edu.au

First name

Surname

Year level in 2019

Instrument

Please note that in order to learn the piano, you must have a piano at home for practice purposes.

Are you a beginner to practical music?

Yes

No

If no, please indicate current level

Length of lesson

30 minutes

45 minutes

60 minutes

Please tick if altering existing private lessons

I, (Parents name)

give permission for my daughter to learn practical music at Genazzano in 2019.

I understand that, if my daughter wishes to discontinue lessons, I must notify the Director of Music in writing before the end of term. This letter of notice is to be signed by the parent. Fees are payable until the end of the term in which the notice is given. Cancellation of lessons during the school holidays will incur the full payment of fees for the following term.

I have read and agree to the terms and conditions as outlined in the Instrumental Music Tuition Information Booklet

Signature of Parent/Guardian:

Contact Email

Contact Phone

Date



Hire of Instrument 2019

Application Form

Please detach and return to the Music Office via Reception or katherine.younane@genazzano.vic.edu.au

First name

Surname

Year level in 2019

Instrument

Period of Hire: 1 year

The instrument, the property of Genazzano FCJ College, has been hired to your daughter for the purpose of music lessons. All instruments are available for a maximum of one year's hire, except for French Horn, Bassoon, Oboe, Tuba, Euphonium and Double Bass, which are available for a period of two years.

The instrument remains the property of Genazzano FCJ College and as such, is covered by insurance for accidental damage or loss. We suggest that you consider having the instrument covered by your own insurance policy for the duration of hire. Damage or loss by negligence will not be subject to the insurer's claims process. In the event that the claim is not successful, parents will be required to pay for full replacement of the damaged/lost instrument.

Maintenance of College owned instruments is the College's responsibility.

The cost of hiring is \$320 per semester (\$640 per annum).

I have read and agree to the terms and conditions as outlined in the Instrumental Music Tuition Information Booklet

Signature of Parent/Guardian:

Date

For Office Use

Instrument Model (Brand)

Serial No

Starting Date of Hire

End Date of Hire



Notice to Discontinue 2019

Music Lessons Form

Please detach and return to the Music Office via Reception or katherine.younane@genazzano.vic.edu.au

I wish to advise the College that my daughter

in Year

will not be continuing music lessons from the end of Term

, 2019

I understand the Music Department's policy that notice for cancellations of lessons must be provided in writing before the end of term and that fees are then payable until the end of the term in which the notice is given. I understand that cancellation of lessons during the school holidays incur the full payment of fees for the following term.

Student First Name

Student Family Name

Instrumental Teacher

Instrument

Do you hire an Instrument?

Yes No

Parent/Guardian:

Date

For Office Use

Date Received

Copy to

Business Office

Date Received

Teacher advised

Date Received





Genazzano FCJ College

301 Cotham Road Kew 3101

Tel: +61 3 8862 1000

Fax: +61 3 8862 1133

Email: enquiries@genazzano.vic.edu.au

genazzano.vic.edu.au

CRICOS Provider No. 03298G