

INTERNATIONAL STUDENT APPLICATION FORM



GENAZZANO
FCJ COLLEGE



International Student Application Form



GENAZZANO
FCJ COLLEGE

STUDENT DETAILS

Surname (as per passport)

Given name(s)

Preferred (English) name

Religion

Starting date at Genazzano

Date of birth

/ /

Level of entry

Current school

Current year level

Nationality

Country of birth

Passport number

Expiry date

Visa number (if known)

Expiry date

ENGLISH LANGUAGE PROFICIENCY

Language(s) spoken at home

Date of AEAS test

AEAS test results must be enclosed with this application.

Proposed English Language School

GENAZZANO CONNECTIONS

Are any members of the student's family a current or past student of Genazzano?

Yes

No

If yes, please provide their name and year of graduation:

Student surname

Student given name(s)

Student preferred (English) name

Graduating year

FAMILY INFORMATION

Father

Title (e.g. Mr, Dr)

Surname

Given name(s)

Address

Home phone

Mobile

Personal email

Occupation

Employer's name

Employment address

Work phone

Work mobile

Work email

Mother

Title (e.g. Mrs, Ms, Dr)		Surname	
Given name(s)			
Address			
Home phone		Mobile	
Personal email			
Occupation		Employer's name	
Employment address			
Work phone		Work mobile	
Work email			

BILLING INSTRUCTIONS

School accounts to be sent to:

<input type="checkbox"/> Both parents	<input type="checkbox"/> Father	<input type="checkbox"/> Mother	<input type="checkbox"/> Other* (please specify)
Name		*Relationship to child	
Address			

INTERNATIONAL STUDENT ADVOCATE ARRANGEMENTS

(if applicable)

Title (e.g. Mr, Mrs, Ms, Dr)		Surname	
Given name(s)			
Address			
Home phone		Mobile	
Personal email			
Occupation		Employer's name	
Employment address			
Work phone		Work mobile	
Work email			
Language(s) spoken		Language(s) read	

ACCOMMODATION IN MELBOURNE

<input type="checkbox"/> Genazzano Boarding House	<input type="checkbox"/> Live with Parents (if approved by the Principal of Genazzano FCJ College)
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AGENT DETAILS (if applicable)

Name		Company	
Address			
Phone		Fax	
Email			

BUSINESS REGULATIONS FOR INTERNATIONAL STUDENTS

Please note that the first instalment of the tuition fees, the Alumnae Life Membership Levy, a Capital Levy and one half of the Boarding Fee (if applicable) are charged upon acceptance of a place. Subsequent tuition fees are charged each instalment in advance (the balance of the Boarding Fee is due upon the commencement of the school year). A discount is available on a full year's fees paid in advance by 31 August in the year prior.

The tuition fee covers all compulsory costs associated with the school curriculum. The fee includes camps, excursions, and incursions, issue of school record book, specialist programs and materials, medical centre attendance and transport to and from school events. The fee does not cover optional camps and excursions, private music and academic tuition or fee related co-curricular activities. Additional charges are made for books and specialist items provided by the College (e.g. calculator).

An application fee of \$500 is payable on submission of the application. The application fee is non-refundable.

A semester's notice in writing to the Principal is required prior to any students leaving the school. Such notice must be delivered on or before the first day of the student's last Semester, otherwise the students will be in default of their enrolment and no refund of fees will apply. Request for refund of fees should be made in writing to the Principal.

Refunds will be made in Australian dollars within four weeks of a refund being granted and will be paid to the parent.

The College regrets that no reduction can be made on account of absence of less than one full term as the expenses incurred in maintaining school services are not lessened by the temporary absence of individual students.

A student, on behalf of whom a Semester's fees have not been paid, may not be permitted to commence for the Semester unless arrears are cleared.

A late payment fee of \$100 per billing will be charged to the account when fees remain unpaid at the due date. Any payment which is declined by the bank for any reason will attract a dishonour fee.

Parents are responsible for payment for damage to College property caused by the student.

Voluntary contributions to the Genazzano FCJ College Building Fund and other funds are encouraged. Voluntary fees are included on fee notices. For international students, these voluntary contributions are generally not tax deductible.

The College reserves the right to enrol or dismiss a student.

Genazzano FCJ College has a privacy policy and the individual right to privacy will be protected. This application applies to students applying for enrolment at Genazzano FCJ College as full-fee paying overseas students only.

These regulations form an agreement upon signing the Application Form. Students have access to appropriate dispute and grievance procedures. If a dispute arises, this agreement does not remove the right to take further action under Australia's consumer protection laws.

DECLARATION BY PARENTS

We have read and understood the Terms and Conditions of Enrolment for International Students (above) and the Fees and Charges Documents (printed separately). We jointly and severally agree to abide by these and any regulations from time to time in force at the school and to pay all fees and other monies falling due to the school in respect of the student enrolled.

We will advise the College in writing of any changes to contact details or information in this application.

We will advise the College in writing if we wish to alter the enrolment application.

This application requires the signature of both parents. If both signatures are not appended, the circumstances should be indicated below or in a separate attachment.

Father signature

Name

Date:

/ /

Mother signature

Name

Date:

/ /

Please return to the College Registrar with:

- Completed application form
- Copy of birth certificate (translated to English)
- Copy of AEAS Language Assessment
- Copy of passport (photo page with number clearly displayed)
- Copy of latest school report (if applicable)
- Application fee of \$500 (the application fee is not required until after acceptance by Genazzano and an offer of place is issued through ABSI)



Genazzano FCJ College

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CRICOS No 03298G ABN 13064658975